

# NEW JOB TOOLKIT



## Local Services for Job Seekers



### People's Resource Center — Job Assistance Program

The People's Resource Center's Job Assistance Program helps unemployed or underemployed people in our community find jobs through mentoring and workshops focused on interview preparation. PRC connects our job seeking clients with their own volunteer job coach to build skills, help with resume and interview preparation, and plan for job searches.

**630.682.5402 ext. 333 | [www.peoplesrc.org/job-assistance](http://www.peoplesrc.org/job-assistance)**



### Goodwill Workforce Connection Center

Goodwill Workforce Connection Centers are valuable community resources that provide convenient access, tools and technology, and support to those looking for work. We provide an array of services, including resume assistance, job preparation workshops, access to computers and other technology, job leads and a regular schedule of employer recruitment sessions. Services are provided at no charge to our customers.

**630.576.4660 | [goodwillchicago.com/help-for-the-job-seeker/workforce-connection-centers](http://goodwillchicago.com/help-for-the-job-seeker/workforce-connection-centers)**



### College of DuPage – Career Services Center

As an important link between job seekers and the business community, Career Services at College of DuPage offers a variety of resources to help individuals with their short and long-term career goals and help businesses with staffing needs. Students, alumni and community residents turn to Career Services for effective job search strategies and advice on setting realistic career goals.

**630.942.2230 | [csc@cod.edu](mailto:csc@cod.edu) | [www.cod.edu/careerservices](http://www.cod.edu/careerservices)**



### NAMI DuPage — Peer Workforce Development

Are you interested in a career in the behavioral health field? Our Peer Workforce Development Program prepares individuals living with a mental health condition for employment in the behavioral healthcare field as a Recovery Support Specialist.

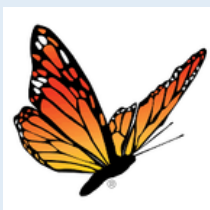
**630.752.0066 | [www.namidupage.org/programs-and-services/job-readiness](http://www.namidupage.org/programs-and-services/job-readiness)**



### workNet DuPage

workNet DuPage is funded through the federal Workforce Innovation and Opportunity Act (WIOA) and provides an extensive range of free services. Job seeker services include scholarships of up to \$10,000 for job training programs, job search workshops, career counseling, a job search resource center, and more.

**630.955.2030 | [www.worknetdupage.org](http://www.worknetdupage.org)**



### Ray Graham Association – Employment Services

Employment provides people with disabilities a sense of dignity and purpose. Ray Graham Association partners with hundreds of businesses and institutions throughout DuPage and the surrounding counties to help people with disabilities find a job and find the right fit.

**630.620.2222 | [www.raygraham.org/employment-services](http://www.raygraham.org/employment-services)**